

## **SHAH SATNAM JI INSTITUTE OF TECHNOLOGY & MANAGEMENT, SIRSA, HARYANA**

**MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING AICTE APPROVED MCA PROGRAMMES TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR LATEST BY 30<sup>TH</sup> APRIL TOGETHER WITH ITS URL**

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

**"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."**

**I. NAME OF THE INSTITUTION**

**Shah Satnam Ji Institute of Technology & Management,  
Near Shah Satnam Ji Girl's College,  
Sirsa (Haryana) 125055  
Office Tel. 01666-238605,238606, Fax: 01666-238755  
E-mail: dss\_ssjitm@yahoo.com**

**II. NAME & ADDRESS OF THE DIRECTOR**

**Er. S. B. Panihar (Director)  
Flat no. B-23, Shah Satnam Ji Nagar,  
Opposite Dera Sacha Sauda,  
Sirsa (Haryana) 125055  
Tel. 01666-238667(R), Fax: 01666-238755, Mobile: 94160-48067  
E-mail: sbpanihar@yahoo.com**

**III. NAME OF THE AFFILIATING UNIVERSITY**

**Kurukshetra University, Kurukshetra (Haryana)  
Pin.136119      Tel. 01744-238377      Fax: 01744-238277**

**IV. GOVERNANCE**

❖ **Members of the Board and their brief background**

- 1. Sh. Inder Sain (President)**
- 2. Sh.Naveen Kumar (Vice President)**
- 3. Sh.Avtar Singh (Secretary)**
- 4. Sh. Om Parkash Bareta (Treasure)**
- 5. Sh. S.B Panihar (Director)**
- 6. Ms. Shaveta Dargan (Representative of Teaching Faculty)**
- 7. Sh. S.S Grewal (Representative of Non-teaching Staff)**

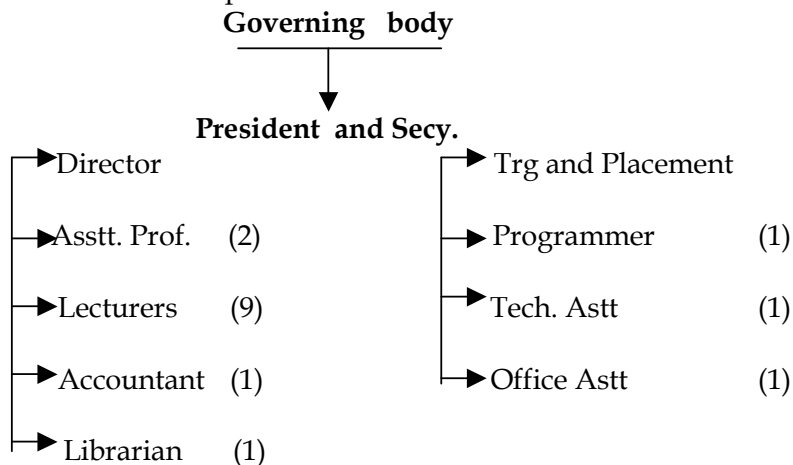
❖ **Members of Academic Advisory Body**

- 1. Sh Inder Sain (President)**
- 2. Sh.T.N.Chugh (Principal Shah Satnam ji Boys College, Sirsa)**
- 3. Smt.Geeta Monga (Principal Shah Satnam ji Girls College, Sirsa)**
- 4. Mr.Vinay Aggarwal (Asstt. Prof.,S.S.J.I.T.M, Sirsa)**
- 5. Mrs.Chanchal Rani (Lect. S.S.J.I.T.M, Sirsa.)**
- 6. Sh. S.B Panihar (Director Ex. Officio - Member Secy.)**
- 7. Sh. S.C Pujara (Training and Placement Officer)**
- 8. Representatives of A.I.C.T.E**
- 9. Representatives of Hry. Govt.**
- 10. Representatives of University Rep.**

❖ **Frequency of the Board Meetings and Academic Advisory Body**

Quarterly i.e once in every three months-A proper record is being maintained

- ❖ Organizational chart and processes



- ❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements

**Meetings of faculty and students are held by the director of institute every month to review the progress of the course curriculum, requirement of books and teaching aids etc.**

- ❖ Mechanism/Norms & Procedure for democratic/good Governance

**The meetings of governing body, academic advisory body are held every month and records of these suggestions/ decisions are maintained**

- ❖ Student Feedback on Institutional Governance/faculty performance

**Seminars, Workshops are held on every Saturday.**

Grievance redressal mechanism for faculty, staff and students

## V. PROGRAMMES

- ❖ Name of the Programmes approved by the AICTE -MCA
- ❖ Name of the Programmes accredited by the AICTE -MCA
- ❖ For each Programme the following details are to be given:

Name & Year	No.of seats	Duration	Cut off Mark/Rank	Fee in (Rs.)	Placement Facility	Campus Placement	Salary
MCA 2002-05 (Ist Batch)	26	3 yrs.	-	11,200 P.A	Available	15	Rs. (7000 - 10,000) Avg. Rs. 8000pm
MCA 2003-06 (IInd Batch)	18	3yrs.	-	20,000P.A	Available	Passing out in June-2006	-
MCA 2004-07 (IIIrd Batch)	20	3yrs.	-	20,000 P.A	Available	Passing out in June-2007	-
MCA 2005-08 (IVth Batch)	11	3yrs.	-	30,000 P.A	Available	Passing out in June-2008	-

- ❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details  
**Nil, as no any programme having affiliation/collaboration with Foreign University(s)/Institution.**

Details of the Foreign Institution/University: **(NOT APPLICABLE)**

- Name of the University/Institution
- Address
- Website
- Is the Institution/University Accredited in its Home Country
- Ranking of the Institution/University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of collaboration.

- ❖ For each Collaborative/affiliated Programme give the following:  
**(NOT APPLICABLE)**

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last three years with minimum salary, maximum salary and average salary

- ❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16<sup>th</sup> May, 2005

**(NOT APPLICABLE)**

## VI. FACULTY

- ❖ Branch wise list faculty members:

• Permanent Faculty	<b>11</b>
• Visiting Faculty	<b>01</b>
• Adjunct Faculty	<b>NIL</b>
• Guest Faculty	<b>04</b>
• Permanent Faculty: Student Ratio	<b>1: 15</b>

- **Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.**

Sr.No.	Name	Educational Qualification along with subject	Designation	Date of Appointment	Total Teaching Experience	Duration with Institute
1	Mr. Vinay Aggarwal	M.C.A	Astt.Prof.	01.09.02	5 years.	3 years
2	Ms. Shipra	M.C.A	Astt.Prof.	01.09.02	5 years.	3 years
3	Ms. Shaveta	M.C.A.	Lecturer	30.06.05	4 years	6 months
4	Ms.Vaishali	B.Tech (CS)	Lecturer	19.07.04	2 years	1Year and 06 months
5	Ms. Minaxi	M.C.A.	Lecturer	30.06.05	2 years	6 months
6	Ms. Shefali	M.C.A.	Lecturer	30.06.05	3 years	6 months
7	Ms.Ritu Garg	M.C.A.	Lecturer	30.06.05	6 months	6 months
8	Ms. Nidhi Singla	M.C.A.	Lecturer	30.06.05	6 months	6 months
9	Ms.Nitu Chugh	M.C.A.	Lecturer	30.06.05	6 months	6 months
10	Ms.Neetu Singla	M.C.A.	Lecturer	30.06.05	6 months	6 months
11	Mrs.Chanchal	M.A., M.Phil (Maths)	Lecturer	02.09.02	10 years	6 months

#### **Work Load Assigned to each teacher**

Sr. No	Name of Teacher	Work Load /Week
1	Mr. Vinay Aggarwal	12 hrs
2.	Mrs. Shipra	12 hrs
3.	Ms.Shaveta	15hrs
4.	Ms. Minaxi	16hrs
5	Ms. Vaishali	14 hrs
6.	Ms. Shafali	14hrs
7.	Ms. Ritu Garg	12hrs
8.	Ms. Nidhi Singla	12hrs
9.	Ms. Nitu Chugh	14hrs
10.	Ms. Nitu Singla	12hrs
11.	Mrs. Chanchal	13hrs

## VISITING FACULTY

- Dr. P.K.Bansal, Principal Malout Engg. College, Malout.
- Prof. P.K.Suri, Professor, Department of Computer Science & Application, Kurukshetra University, Kurukshetra.
- Prof. Chandan Singh, HOD, Department of Computer Science, Punjabi University, Patiala.
- Dr. C.L Sharma, Professor, Kurukshetra University, Kurukshetra.
- Dr. Rakesh Kumar, Senior Lecturer, Department of Computer Science & Application, Kurukshetra University, Kurukshetra.
- Dr. Rajender Nath, Senior Lecturer, Department of Computer Science & Application, Kurukshetra University, Kurukshetra.
- Dr. R.K.Chauhan Reader, Department of Computer Science & Application, Kurukshetra University, Kurukshetra.
- Dr. Mayank Dave, HOD, Department of Computer Engg., NIT, Kurukshetra.
- Dr. Vikram Singh HOD, Department of Computer Science and Engg., CDLU, Sirsa.
- Dr. A.K.Singh, Astt. Professor, NIT, Kurukshetra.
- Dr. Jitener Chhabra, Senior Lecturer Department of Computer Engg., NIT, Kurukshetra.

### ❖ Number of faculty employed and left during the last three years

Year	Employed	Left	In Position	Remarks
2002-03	5	2	3	All Lecturers
2003-04	3+2	1	4	-do-
2004-05	4+3	2	5	-do-
2005-06	5+10	4	11	Astt.Prof. 2, Lecturers 9

## VII. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

For each Faculty give a page covering

1. Name **Er.S.B.Panihar**
2. Date of Birth **15.05.44**
3. Educational Qualification **B.E Mech. Engg.**
4. Work Experience
  - Teaching -
  - Research -
  - Industry **33 yrs.**
  - Others **Presently working as Director Of SSJITM, Sirsa (since Sept 2002).**
5. Area of Specializations
  1. **Generation, Transmission & distribution of energy**
  2. **Industrial safety & training institute of state elec. Board**
  3. **Presently working as a Director of S.S.J.I.T.M pursuing M.C.A programme.**
6. Subjects teaching at Under Graduate Level  
Post Graduate Level -



7.	Research guidance	-		
			No. of papers published in	
	Master's	-	National Journals	-
	Ph.D.	-	International Journals	-
		-	Conferences	-
8.	Projects Carried out	-		
9.	Patents	-		
10.	Technology Transfer	-		
11.	Research Publications	-		
12.	No. of Books published with details	-		

#### VIII. FEE

❖ Details of fee, as approved by State fee Committee, for the Institution.

**Tuition fee 26000/- Development charges 4000/-=Rs. 30,000 Per year**

❖ Time schedule for payment of fee for the entire programme.

**In 6 installments (semester wise) for 3 years.**

❖ No. of Fee waivers granted with amount and name of students. -

❖ Number of scholarship offered by the institute, duration and amount -

❖ Criteria for fee waivers/scholarship.

**Merit/Reserved category/economically weaker section**

❖ Estimated cost of boarding and lodging in hostels.

**Rs. 11500/- lump sum package deal for one semester for one seat in 3 bed room accommodation.**

#### IX. ADMISSION

Year of approval	2002	2003	2004	2005
No. of seats sanctioned	60	60	60	60
Number of students admitted under various categories each year in the last three years.	26	18	20	11
Number of applications received during last two years for admission under Management Quota and number admitted	5	8	4	4

#### X. ADMISSION PROCEDURE

❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).

❖ Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/ Association conducted test]

❖ Calendar for admission against management/vacant seats:

- Last date for request for applications.
- Last date for submission of application.
- Dates for announcing final results.

- Release of admission list (main list and waiting list should be announced on the same day)
- Date for acceptance by the candidate (time given should in no case be less than 15 days)
- Last date for closing of admission.
- Starting of the Academic session.
- The waiting list should be activated only on the expiry of date of main list.
- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

**Admissions are made by the State Counseling every year as per direction of the Harayana govt. every year and management quota seats are filled by the institute after giving vide publicity in the leading newspaper. The information will be incorporated in the information brochure and shall also be hosted as fixed content in the website of the institution**

#### **XI. CRITERIA AND WEIGHTAGES FOR ADMISSION**

- ❖ Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
- ❖ Mention the minimum level of acceptance, if any.
- ❖ Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.
- ❖ Display marks scored in Test etc. and in aggregate for all candidates who were admitted.

**State Govt. Policy is being followed.**

**Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.**

**The Website must be dynamically updated with regard to XII-XV.**

#### **XII. APPLICATION FORM**

- ❖ **Downloadable application form, with online submission possibilities will be hosted in the website of the institute as well as information brochure after notification is made by the state govt., for conducting state common entrance test for admission for the year 2006-2007.**

#### **XIII. LIST OF APPLICANTS**

- ❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

**Information will be hosted in the website of the institute.**

#### **XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS**

- ❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)
- ❖ Score of the individual candidates admitted arranged in order of merit.
- ❖ List of candidates who have been offered admission.
- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.

- ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

**Result of admission against management seat/vacant seat will be hosted/displayed in the website of the institute.**

**XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE**

**LIBRARY:**

- Number of Library books/Titles/Journals available (programme-wise) (M.C.A)
  - 1. Books** 1614
  - 2. Titles** 537
  - 3. Journals** 6
- List of online National/International Journals subscribed.
- E-Library facilities

**LABORATORY:**

For each Laboratory

- List of Major Equipment/Facilities

**Lab I**

<b>Server</b>	<b>1</b>
<b>Pentium IV</b>	<b>20</b>
<b>Celeron</b>	<b>20</b>
<b>Printer</b>	<b>3</b>
<b>Projector</b>	<b>1</b>
<b>Networking</b>	<b>5</b>

**Internet Connection**

**BSNL with Net1 Connection**

**Lab II**

<b>Pentium IV</b>	<b>30</b>
<b>Operating System</b>	<b>Windows 98</b>
<b>Networking</b>	<b>21</b>
<b>Internet Connection</b>	<b>Reliance Postpaid Connection</b>
<b>Printer</b>	<b>2 dot-matrix 1 laser</b>
<b>Projector</b>	<b>1</b>

- List of Experimental Setup

**COMPUTING FACILITIES:**

- Number and Configuration of Systems
 

Pentium IV	50
Celeron	20
- 1. Brand :HCL Ezeebec(Black cabinet) 30
  - Processor : Intel P4 2.4 GHz Prescott



Chipset : Intel 854 GV Chipset  
 FSB : 533 MHz  
 RAM : 256 MB DDR RAM  
 Cache : 1 MB  
 HDD : 40 GB  
 FDD : 1.44 MB  
 CD ROM : 52 XCD  
 V RAM : 16 MB  
 Key Board : Internet Ready KB  
 Mouse : Optical Mouse  
 Monitor : 15" Digital color Monitor  
 LAN Card : 10/100 MBPS on Board  
 Sound Card: Integrated on Board  
 Graphics : Integrated on Board

Ports: 1 serial, 1 Parallel, 4 USB

Cabinet: Micro ATX

COMPUTER SERVER ALOTS 1

ACER ALOTS P-1.8 GHZ

Intel 850 original Motherboard with sound card (inbuilt)

128 MB DDRAM

1.44 MB FDD

52X CD ROM

18 GB HDD

AGP card 32 MB RAM

104 keys keyboard

17" Color Monitor

Integrated LAN card ATX cabinet.

2. PENTIUM IV SYSTEM 20

Intel Original

Pentium IV 1.6 GHZ Intel 850

Original Motherboard with

Sound card (inbuilt)

128 MB RD RAM

1.44 MB FDD

52X CD ROM

40 GB HDD

AGP card 32 MB RAM

104 keys keyboard

15" Color Monitor

LAN card 10/100 MBPS (Dlink)

ATX Cabinet

3. INTEL CELERON SYSTEM 20

Intel original Celeron 1.1 GHZ

Intel 815 original Mother board with sound & AGP card inbuilt

128 MB SD RAM

1.44 MB FDD

52X CD ROM 40 GB HDD

104 keys keyboard

15" Color Monitor

LAN card 10/100 MBPS (Dlink)

ATX Cabinet

- Total number of systems connected by LAN

**Networking on 26 systems**

- Total number of systems connected to WAN

**Internet on 26 systems**

- Internet bandwidth **115 Kbps**
- Major software packages available

**Software List**

Sr. No.	Title	Quantity
1	Windows 2000 Server	1
2	Borland Turbo C++ Suite	5
3	Microsoft Visual Studio.net	5
4	Visual Foxpro 6.0	1
5	Visual C++ 6.0	1
6	Office 97	1
7	Window 98	1
8	MSDN Library	1
9	Cobol	1
10	Pascal	1
11	Oracle 8i	1
12	Linux Redhat 4.0	1
13	Fortran	1

- Special purpose facilities available

Games and Sports Facilities

**Hockey, Cricket, volleyball, basketball, badminton etc.**

Extra Curriculum Activities

**Quiz contest, declamation, debates, seminar etc.**

Soft Skill Development Facilities **Yes available**

Number of Classrooms and size of each **4 rooms of size 103.5 sq. meter each.**

Number of Tutorial rooms and size of each **2 rooms of size 103.5 sq. meter each.**

Number of laboratories and size of each **2 labs size 103.5**

Number of drawing halls and size of each -

Number of Computer Centres with capacity of each -

Central Examination Facility, Number of rooms and capacity of each.

**6 rooms of size 103.5 sq. meter each**

Teaching Learning process Seminar & workshop are held regularly

- Curricula and syllabi for each of the programmes as approved by the University.

**As Per Kurukshetra University, Kurukshetra**

- Academic Calendar of the University -do-
- Academic Time Table -do-
- Teaching Load of each Faculty 12 to 16 hrs. /week
- Internal Continuous Evaluation System and place -
- Students' assessment of Faculty, System in place -

**Note: Suppression and/or misrepresentation of information would attract appropriate penal action.**

**Er.S.B.Panihar**

**Director**

**Shah Satnam Ji Institute of Technology & Management (SSJITM)**

**Sirsa (Haryana)**